

# Dispensary Registration Certificate Allocation Process

(Please refer to A.A.C. R9-17-302 for more information)

ADHS review of dispensary registration certificate applications

ADHS will only accept applications for 30 days beginning June 1, 2011

CHAAs (only one dispensary per CHAA)

Cities with more than one CHAA may request a reassignment from one CHAA to another CHAA under same jurisdiction of city or town 30 days after June 1, 2011

ADHS determines which dispensary registration certificate applications are complete by 60 days after June 1, 2011.

If **only 1** complete and in compliance registration certificate application is received for a CHAA:



**STOP**

ALLOCATE CERTIFICATE

If **more than 1** complete and in compliance registration certificate application is received for a CHAA:

ADHS to begin registration certificate application evaluation process to determine allocation of certificate

Review registration certificate applications for the CHAA to determine if:

1. Applicant, principal officer, or a board member associated with a dispensary registration certification application meet criteria:

2. If a certificate could not be allocated based on the criteria in #1a-d, documentation of \$150,000 to begin operating the dispensary

a. Submitted state resident personal income tax returns for the previous three years

b.   
 • Is current on paying court-ordered child support   
 • Does not have unpaid taxes, interest, or penalties due to a governmental agency   
 • Does not have an unpaid judgment due to a governmental agency   
 • Is not in default on a government-issued student loan

c. Any individual who has 20% or more interest in the dispensary is the applicant or a principal officer or board member of the dispensary

d. Has not filed for personal bankruptcy or been a principal officer of a business entity that filed for bankruptcy

If **only 1** dispensary registration application meets the criteria :



**STOP**

ALLOCATE CERTIFICATE

If **none** of the dispensary registration applications meet the criteria :

The Department shall randomly select one dispensary registration application

If **more than 1** of the dispensary registration applications meet the criteria , the department shall review the next set of criteria until allocation is granted\*

**\*Note:** Continue down the chain/list (#1b-d ) of criteria until a certificate can be allocated. If a certificate can not be allocated based on the criteria in #1a-d, move on to criteria #2.

If **more than 1** of the dispensary registration applications meets all criteria (#1a-d), and demonstrates \$150,000 available for the dispensary then:



**STOP**

If **only 1** dispensary registration application meets the criteria :

ALLOCATE CERTIFICATE

If **none** of the dispensary registration applications meet the criteria :

The Department shall randomly select one dispensary registration application

If **more than 1** of the dispensary registration applications meet the criteria:

